



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

**GOVERNMENT GENERAL DEGREE COLLEGE,
TEHATTA**

GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA P.O.- TEHATTA, P.S.
- TEHATTA, DISTRICT- NADIA

741160

<https://tehattagovtcollege.ac.in/>

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government General Degree College, Tehatta, is one of the newly formed government colleges in the Nadia district of West Bengal. The college is located on the banks of river Jalangi and is gifted with a natural scenic beauty amidst a diverse range of flora and fauna. The foundation of the college was laid in the year 2014 while academic sessions began in 2015-16. At that time, the college offered Honors in the subjects of English, Bengali, History, Political Science and Philosophy only. The BSc Programme Course became functional from the next academic session of 2016-17. The college has been affiliated under the University of Kalyani since 2015-16.

The establishment of the college was a ray of hope for the local people who had to travel miles to get to a college but now having a college at their doorstep made higher education much easier. The college houses a three storied building with well-lighted and ventilated classrooms, ICT facilities, laboratories and a well-equipped library. There is also a canteen and a hostel for minority girl students. Although the faculty strength is not very high, their dedication and hard work never fails the students. Being located in the suburbs, many students of the college belong to economically and socially backward classes for whom education is a luxury. Even so, the college today boasts of a high number of pass outs every year. The college has taken serious initiatives to help students, especially girls, to combat social and financial challenges so that they can complete their education without worries and has set an example in striving towards gender and socio-economic equity among students. The college campus is eco-friendly, gender-friendly and disabled-friendly and communal harmony prevails. The college emphasizes on the holistic development of students by nurturing academics as well as extra-curricular activities. The aim of the institution is to help students grow into morally, socially and environmentally responsible adults who will shape the future of the country and world. Slowly, but steadily, the college is making its journey towards becoming an epitome of academic excellence for the local people.

Vision

The academic vision of the college is guided by the great saying of Swami Vivekananda – “Education is the manifestation of the perfection already in man.” Our vision is to promote and spread that kind of education that not only offers knowledge, but also arranges for its cultivation and flowering in a natural orderly fashion, leading to the development of a society founded on love, mutual respect and humane understanding. Our college ensures the barrier free education for all students irrespective of their financial condition, social status etc. This newly established College aims to be a center of excellence in higher education and research by creating the all-round development of the students, multi skilled and socially responsible fearless global citizen for a people centric and ecologically sustainable society. The college intends to reach a stage, envisaged by Kabi Guru Rabindranath Tagore:

“Where the mind is without fear and the head is held high

Where knowledge is free

Where the world has not been broken up into fragments

By narrow domestic walls.”

Mission

Becoming a center of excellence in Higher Education.

The goal is:

- To impart the concept of essentiality of Gender equality and empowerment of women in every corner of the society among the teachers, staff and students.
- To attempt to bring socially and economically backward students in the main stream.
- To provide quality in education to our students.
- To introduce job-oriented/vocational programmers to meet the challenges of livelihood.
- To make a healthy platform for teaching-learning, research and consultancy.
- To create an ambience of culture and consciously promote environmental awareness, communal harmony and cultural integration.
- To provide value education, coupled with scientific knowledge, and create good future citizens for the country with competence, commitment, conscience and compassion.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college boasts competent faculty members actively engaged in publishing Papers, Articles, Book chapters, and Books of national and international acclaim. Faculty members also present papers at various national and international seminar/conferences.
- Despite being a new college in its nascent phase, the Laboratory and Library resources are commendable. In addition to a dedicated reading space for students, the library currently offers OPAC services. New books are continuously added whenever funding from the Government allows.
- The college offers multiple scholarships to encourage enrollment in Higher Education. Scholarships such as Aikyashree, Swami Vivekananda Merit-cum-means benefit minority groups and other students in need. Students can apply for the Student Credit Card scheme. Furthermore, female students can also benefit from the Kanyashree scheme. There is an added advantage of a girls' hostel inside the campus.
- The college organizes Seminars, Conferences, and Workshops from time to time. Special lectures are held on occasions like Rabindra Jayanti and International Mother Language Day etc. Add-on Courses beyond curriculum are offered during recess.
- Special emphasis is placed on enhancing students' English communication skills through practical sessions aimed at building their confidence. Career Counseling Cell of the college guides students in choosing their career paths.
- Situated away from crowded areas, the college offers a scenic and serene atmosphere to its student community. Surrounded by lush greenery and nestled along the bank of Jalangiriver, the campus is pollution-free and provides a noise-free environment.

Institutional Weakness

- One of the primary weaknesses of the college is its dearth of communication. The college is 45 KM away from the nearest railway station, Krishnagar and 3 KM away from nearest bus stoppage, PWD More, Tehatta. Transportation options are limited. Only irregular toto service is available and the fare is quite costly that poses a challenge for students commuting to the college regularly.
- Local students have a keen interest in sports activities and some aspire for Army training. College playground is not large enough for arranging some games/sports events. A course in Physical Education would attract students from local areas. But the college is yet to get approval for such course. Additionally, there is a need for a gymnasium and a yoga center which are currently unavailable.
- The college lacks sufficient computer resources to support digital literacy among students. Under the present curriculum, student presentations are increasingly done using PowerPoint (ppt) mode for assessment. Most of the students are interested to present their ideas through ppt mode rather than in traditional method. But due to absence of sufficient computers to prepare their ppts, students face challenges. Similarly, they are compelled to incur expenses at cyber cafes for tasks such as scholarship applications, admissions, and competitive exam form fill-ups.

Institutional Opportunity

- There are ample opportunities to introduce Major and Minor courses in subjects such as Physical Education, Environmental Studies, Sociology and Sanskrit taking into account the socio-cultural context of the college's location.
- Introducing ICT-enabled smart classrooms presents a significant opportunity to enhance teaching and learning experiences, keeping pace with technological advancements.
- The Science Departments have the potential to undertake major and minor research projects, supported by excellent laboratory and faculty members holding PhD degrees with extensive research experience.
- The dedicated and hardworking faculty members can play a pivotal role in coaching students for various competitive examinations outside of regular college hours.

Institutional Challenge

- The construction of a new building is of vital importance due to insufficient classrooms in the current infrastructure.
- Acquiring additional land area is crucial for the college to operate effectively and expand its facilities.
- Government support is essential for obtaining UGC 2f and 12B certifications, which are vital for accessing grants and improving institutional status.
- Establishing a centralized computer lab equipped with Wi-Fi is essential to enhance digital learning opportunities for all students.
- Students' placements in industrial and other sectors should be prioritized to enhance their career prospects.
- The college requires staff quarters to accommodate its faculty and staff members adequately.
- For holistic development and implementation of different projects and plans the college needs adequate funding from the government.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Our institute strictly follows the curriculum designed by the University of Kalyani in consultation with its board of studies. The college authority prepares the academic calendar, routine, and holiday list, which are published on the college website to help students keep track of session start dates, internal exams, and institutional events. Despite disruptions during the COVID-19 pandemic, the college continued online academic activities. Each semester begins with departmental meetings to distribute syllabi and create schedules, which are communicated to students via the website and notice boards. The college employs diverse teaching methods, including ICT tools and practical classes. Internal assessments are conducted regularly, and students receive updates through the notice board and college website. The library offers a variety of resources and IT facilities. To gain practical knowledge, students engage in seminars, field surveys, and excursions. Teachers also encourage students to prepare wall magazines on relevant topics, fostering deeper understanding and showcasing their knowledge.

Our institution successfully conducts several Add-On Courses, which have received positive responses from students. Each department actively participates in these courses, which extend beyond the regular curriculum. They are designed to provide academic flexibility and equip our students with practical, multidisciplinary skills, preparing them for future endeavors.

In today's world, being a good human with strong ethical values is essential. We aim to instill these qualities in our students through an orientation program at the start of each academic session. Newly admitted students hear from our faculty on topics like Professional Ethics, Human Values, Gender Equality, and practical knowledge sharing. This guidance prepares them for both their academic journey and the challenges of the broader world. Our institute actively promotes awareness of crosscutting issues such as Professional Ethics, Human Values, Gender, and Environmental Sustainability, integrating these into the curriculum and through supplementary activities.

Our institute conducts various programs throughout the year, including cleanliness and plantation drives, World Environment Day celebrations, and awareness programs on water conservation and plastic hazards, instilling a sense of responsibility among students. The institution regularly seeks feedback from stakeholders, including students, teachers, parents, and alumni, regarding the academic and administrative services provided by our college. We take action based on the feedback received. Our institution carefully monitors our activities and continuously improves through constructive efforts. We go further in achieving our mission with the active participation of our stakeholders.

Teaching-learning and Evaluation

Government General Degree College, Tehatta stands out for its exceptional teaching-learning and evaluation processes, driving excellence in education. Despite its rural location, the college has successfully attracted a significant number of students, with an enrolment rate of 73.47%, reflecting its commitment to providing accessible, high-quality education to a diverse range of learners. Furthermore, it has consistently exceeded the reserved category seat filling targets, achieving an outstanding 77.47% fill rate over the last five years, showcasing its dedication to inclusivity.

At the start of each academic session, the college distributes the syllabus and allocates lectures to teachers in a departmental meeting. Students are informed about the Program Outcomes (POs) and Course Outcomes (COs) during the Orientation Program and through shared routines. Teachers also discuss the syllabus with students in class and with parents during Parent-Teacher Meetings, providing a clear outline of the learning objectives and timeline. Internal assessments and semester-end tests prepare students for final exams, while grievances are addressed promptly.

The college is distinguished by its optimal student-teacher ratio, ICT infrastructure, and a strong focus on hands-on, experiential learning experiences. Teaching and learning are enhanced by the use of various tools including Google Classroom, online exams, and digital submissions of answerscripts. Multimedia resources like movies and projector presentations also support learning. During the pandemic, online classes were smoothly conducted. The central library uses KOHA software and custom websites to share resources, making learning materials easily accessible. Choice Based Credit System (CBCS) is followed since 2017-2018 academic session, and NEP-2020 has been adopted in 2023.

The college emphasizes an exemplary student-full time teacher ratio of 16.83%, ensuring personalized attention and mentorship for each student. Moreover, its faculty comprises 100% full-time teachers with the highest qualifications, including NET/SET/SLET/Ph.D., guaranteeing expert guidance.

The college's academic excellence is further evidenced by its remarkable pass percentage of 86.46% over the last five years, excluding backlog students. This achievement underscores the institution's dedication to fostering a supportive learning environment. By embracing innovative teaching methods and maintaining a strong focus on student development, Government General Degree College, Tehatta continues to set a benchmark for quality education.

Research, Innovations and Extension

Over the five-year period from 2018 to 2022, Government General Degree College, Tehatta, undertook numerous initiatives to foster a vibrant ecosystem within its campus. The institution actively promoted and supported the Indian Knowledge System (IKS) by organizing seminars and webinars, including sessions on Intellectual Property Rights. Additionally, the college facilitated knowledge transfer by enabling faculty members to conduct special classes, deliver guest lectures both on and off campus, and participate in UGC-HRDC organized programs such as Orientation Programs, Refresher Courses, and the Faculty Incentive Program (FIP). Faculty members were also encouraged to present papers and actively engage in international, national, and regional seminars and workshops by providing No Objection Certificates (NOCs).

Our faculty is deeply involved in modern research, collaborating with prestigious national institutions such as NIT Durgapur, IIT Kharagpur, Jadavpur University, and Aliah University. They have consistently published research papers, books, and book chapters in reputable national and international journals and publishing houses.

Furthermore, students participated in various activities beyond the campus. Notably, they contributed to the update and modification of the People Biodiversity Register (PBR) under a nationwide initiative by the Ministry of Environment, Forest and Climate Change. The NSS Unit, in collaboration with the Alumni Association and the IQAC Cell, organized numerous extension activities within the local community to educate students on various social issues. These efforts enabled the institution to achieve its objectives under this criterion. In total, the NSS Unit organized 42 extension and outreach programs during the 2018-2022 period.

Infrastructure and Learning Resources

Campus Infrastructure:

- Our college offers high-quality teaching and learning across eight subjects at the graduation (UG) level,

including five arts and three science subjects, supported by 22 highly skilled faculty members. Each department features its own computer, desktop, printer, and photocopy, LAN/WiFi facilities

- We have two buildings: a three-story academic and administrative building and a single-story student activity center. There are 15 classrooms, two equipped with ICT facilities, and all have proper lighting, fans, green/white boards, benches, and ventilation. The student activity center includes separate common rooms for boys and girls with gaming facilities like carrom boards.
- The entire campus is under CCTV surveillance, and a private security agency ensures safety.
- There are ample parking facilities for bicycle, two and four wheelers of students & staff members.
- Science departments (Chemistry, Mathematics and Physics) is well equipped with laboratory.
- The College has a Central Library with more than 7000 books. Central Library has cloud based KOHA-ILMS facility. The library features a dedicated reading section and WiFi facility for students.
- Our college has a seminar/conference room that can accommodate around 200 students with proper sound system and projector system
- There is a girl's hostel for the minority students of our college.
- Our College has a playground inside campus where various activities are organized
- Our college is equipped with ramps and wheelchair accessibility at the entrance for the differently-abled person.
- There are multiple drinking water facilities (both RO and cold drinking water) installed in the building. There are also drinking water facilities in the Canteen and also in college premises near the canteen.
- During, 2018-2023 (F.Y.), the college has spent Rs. 62.87 lakhs for infrastructure augmentation. Additionally, Rs. 35.7 lakhs and Rs. 7.96 lakhs were spent on academic and physical maintenance during the same period.

Student Support and Progression

At Government General Degree College, Tehatta, we focus on comprehensive student support, addressing financial, academic, cultural, sports, and personal development needs.

Scholarships play a crucial role in alleviating financial stress, allowing students to concentrate on their studies and participate in extracurricular activities. Over the past five years, scholarships such as SVMCM, Aikyashree, Kanyashree, OASIS, and NSP have increasingly benefited students. The number of recipients grew from 156 in 2018-19 to 341 in 2022-23, improving academic performance and career prospects.

The college also focuses on capacity building through skill enhancement programs. Workshops on soft skills, language proficiency, and communication, held during the 2022-2023 session, prepare students for academic and career success.

In addition, the college has organized four programs in the past five academic years to guide students on competitive exams and higher education opportunities. These programs have seen significant student participation and positive outcomes.

Handling student grievances with a zero-tolerance approach to harassment and ragging is a priority. The Internal Complaints Committee (ICC) addresses issues promptly, supported by awareness campaigns and accessible grievance submission channels.

Over the past five years, many students have completed their undergraduate degrees, pursued higher education, excelled in competitive exams like SET and NET, and secured positions in state and central government jobs.

This success underscores the effectiveness of the college's educational programs and support systems.

The college supports academic progression through diverse cultural and sports events. Notable celebrations include Teacher's Day, International Mother Language Day, College Foundation Day, Agamoni, and the birthdays of figures like Rabindranath Tagore. Annual sports events have been held each academic year over the past five sessions, except in 2020-21 session, were paused due to COVID-19. The college also hosted an inter-departmental football competition during the 2021-22 session. On average, five events were organized annually, totalling 24 over the past five years.

The College's alumni association, established in November 2023, supports current students through mentorship, knowledge exchange, social welfare projects, and financial aid. Since its recent formation, the alumni association has organized one event: an awareness program for World Environment Day on June 5, 2024.

Governance, Leadership and Management

Over the time, keeping the vision and mission of the institution in mind, the leadership has developed a decentralised and participative mode of governance together with an effective management system.

Key decisions on various academic and administrative affairs are taken in a democratic manner involving concerned stakeholders through regular meetings/interactions. The Officer-in-Charge, IQAC, Teachers' Council, various statutory and non-statutory sub-committees all play their roles at various stages in a coordinated way for this purpose. Much of the governance and management has now taken the electronic form. An electronic performance appraisal system is on roll for all the permanent employees.

IQAC has been playing the crucial role of institutionalizing strategies and processes for the holistic academic & administrative development of the college and thereafter maintaining an ambience of quality. Taking inputs from academic departments, library, office, it designs the policy of the institution as a whole and prepares the plan of action for major initiatives throughout the year.

Being a government institution, our college entirely depends on the government for financial support. In each year, assessing the need of the college to achieve the developmental goal, sustain the maintenance work and support the day-to-day activities, a budgetary proposal is sent to the government which sanctions allotment of funds.

The college closely monitors the regular teaching-learning process through continuous assessment, mentor-mentee counseling system, parent teacher meeting, etc. It takes remedial measures for slow learners/needly students, special measures for female students whenever required to ensure socio-economic and gender equity. Career counseling sessions are organised to open up career prospects for the students.

To supplement regular curriculum, college organizes various add-on courses, skill development & capacity enhancement workshops, seminars/workshops, field-work, educational tour, encourages departments to engage students in publishing wall magazines. Students are also engaged in various co-curricular activities including extension and social outreach programmes to develop a broader perspective within them.

Statutory committees address students' grievances on various grounds. Also taking feedback from students, teachers, non-teaching staff, alumni & parents and thereafter with necessary follow-up actions, an effective

feedback mechanism has been devised for quality enhancement of the college as a whole.

Institutional Values and Best Practices

Institutional Values:

Government General Degree College, Tehatta, from its very beginning, has been striving towards establishing a quality learning environment that aligns with the college's vision and mission.

The college actively promotes gender equity through gender sensitization programs organized by NSS, ICC, and Grievance Redressal cells, along with cultural activities, seminars, and Add-On courses. Events like International Mother Language Day, Women's Day, and Independence Day address social issues, giving students equal opportunities to participate.

The college has taken several initiatives to create an eco-friendly and disabled-friendly environment. The campus is lush green and plastic free and even a small set up for rainwater harvesting has been setup recently which in turn is used to water plants. Also, Green Audit and Energy Audit were conducted for the academic year 2022-23. The college provides ramps and wheelchairs to assist disabled students.

The NSS unit engages in community awareness programs, fostering social and environmental responsibility among students. The college also promotes an inclusive environment by celebrating cultural events like Basanta Utsav and Rakhi, promoting communal harmony. Through observances like Constitutional Day and National Voters Day, along with Add-On courses, the college instills in students a sense of their constitutional rights and duties.

Best Practices

1. Comprehensive Support for needy students

The college provides financial and academic assistance to needy students by providing fee concessions, providing remedial classes and necessary study materials and freebooks so that students can complete their education without much financial, emotional and social pressure.

2. Women Empowerment

The college boasts of a high ratio of female students. Facilities like female washrooms, female common room, and sanitary napkin vending machine are available which cater to the needs of the girl students. Girls benefit from mentor-mentee sessions. Girls are encouraged to participate in extracurricular activities. The endeavors of the college is reflected in the rate of progression to higher education among female students.

Institutional Distinctiveness:

The college has been bent on achieving its goal towards gender and socio-economic equity among students. The college makes sure that no one is deprived of education because of gender, caste, creed, religion or, financial deficiency.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT GENERAL DEGREE COLLEGE, TEHATTA
Address	Government General Degree College, Tehatta P.O.- Tehatta, P.S. - Tehatta, District- Nadia
City	Tehatta
State	West Bengal
Pin	741160
Website	https://tehattagovtcollege.ac.in/

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Sibsankar Pal	03471-250100	8926666554	-	tehattagovtcollege@gmail.com
IQAC / CIQA coordinator	Sk Basiruddin	03471-291293	8017039170	-	iqac.ggdctehatta@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
West Bengal	University of Kalyani	View Document

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Government General Degree College, Tehatta P.O.- Tehatta, P.S. - Tehatta, District- Nadia	Rural	3.1	2982.56

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/ Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Bengali, HONOURS IN BENGALI	36	Higher Secondary or Equivalent	Bengali	25	0
UG	BA,Bengali, MAJOR IN BENGALI	48	Higher Secondary or Equivalent	Bengali	42	38
UG	BA,English, HONOURS IN ENGLISH	36	Higher Secondary or Equivalent	English	25	0
UG	BA,English, MAJOR IN ENGLISH	48	Higher Secondary or Equivalent	English	40	34
UG	BA,History, HONOURS IN HISTORY	36	Higher Secondary or Equivalent	English + Bengali	25	0
UG	BA,History, MAJOR IN HISTORY	48	Higher Secondary or Equivalent	English + Bengali	40	39
UG	BA,Philosophy,MAJOR IN PHILOSOPHY	48	Higher Secondary or Equivalent	English + Bengali	40	25
UG	BA,Philosophy,HONOURS IN PHILOSOPHY	36	Higher Secondary or Equivalent	English + Bengali	25	0
UG	BA,Political Science,MAJOR IN POLITICAL SCIENCE	48	Higher Secondary or Equivalent	English + Bengali	40	34
UG	BA,Political Science,HO	36	Higher Secondary or	English + Bengali	25	0

	NOURS IN POLITICAL SCIENCE		Equivalent			
UG	BA,B A General,GENERAL	36	Higher Secondary or Equivalent	English + Bengali	40	0
UG	BSc,B Sc General,GENERAL	36	Higher Secondary or Equivalent	English + Bengali	25	0
UG	BSc,Physics, MAJOR IN PHYSICS	48	Higher Secondary or Equivalent	English	20	7
UG	BSc,Chemistry,MAJOR IN CHEMISTRY	48	Higher Secondary or Equivalent	English	20	7
UG	BSc,Mathematics,MAJOR IN MATHEMATICS	48	Higher Secondary or Equivalent	English	20	14

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				2				36			
Recruited	0	0	0	0	2	0	0	2	15	5	0	20
Yet to Recruit	0				0				16			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				7
Recruited	4	0	0	4
Yet to Recruit				3
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				3
Recruited	2	1	0	3
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	2	0	0	11	1	0	14
M.Phil.	0	0	0	0	0	0	1	2	0	3
PG	0	0	0	0	0	0	3	2	0	5
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			Total
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	Male		Female		Total
	0	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	184	0	0	0	184
	Female	235	0	0	0	235
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	16	12	16	15
	Female	21	9	14	10
	Others	0	0	0	0
ST	Male	0	2	1	1
	Female	0	0	1	1
	Others	0	0	0	0
OBC	Male	14	6	14	16
	Female	18	21	20	12
	Others	0	0	0	0
General	Male	42	33	29	35
	Female	41	42	53	44
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		152	125	148	134

Institutional preparedness for NEP

<p>1. Multidisciplinary/interdisciplinary:</p>	<p>The institution has recognized the significance of embracing a multidisciplinary approach since the introduction of the CBCS system. Following the implementation of NEP 2020 starting from the 2023-24 academic session, it has further integrated multidisciplinary and interdisciplinary elements into the curriculum across various programs. This initiative is guided by the expertise and directives of its affiliating University, the University of Kalyani. To foster interdisciplinary collaboration, the institution actively organizes seminars and workshops on relevant subjects. Additionally, the institution practices hosting interdisciplinary lectures, where faculty members from different departments</p>
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	<p>contribute their expertise. This introduces students to diverse fields of knowledge. Compulsory Courses, such as AECC (Modern Indian Language/ Communicative English), LCC (Bengali and English Literature), and Environmental Studies are offered to students from all disciplines. Several Add-On courses focusing on multidisciplinary topics, including 'Ethics and Human Values', 'Basic Computer Skills with Applications', 'Gender Studies: An Introduction', were offered to students, extending their learning beyond traditional disciplinary boundaries.</p>
<p>2. Academic bank of credits (ABC):</p>	<p>In accordance with the directives of the affiliating university, the current UG students are required to register their name via the ABC portal and obtain a unique ID through the Digilocker portal for further reference. The university has mandated the use of the ABC ID for each student starting from the 2023-24 academic session. Faculty members act as mentors to assist students in resolving any issues encountered during the registration process for the Digilocker ID. Furthermore, various guidelines and demonstration videos have been distributed among students outlining the registration procedures and document uploading process. Faculty members also conduct awareness sessions at the beginning of the first semester to familiarize students with the significance of the ABC.</p>
<p>3. Skill development:</p>	<p>The institution offers Skill Enhancement Courses prescribed in the syllabi of the University of Kalyani, introduced under CBCS and NEP 2020. Additionally, the college undertakes initiatives to enhance students' skills across various disciplines. An Add-On Course, such as 'Basic Computer Skills with Applications', was introduced to enhance students' digital literacy. Recently, a Workshop on Communication Skills was organized to further develop students' abilities in this area. The college conducts Career Counseling Sessions to guide students regarding their future prospects. On International Yoga Day, yoga sessions led by experts are conducted, encouraging participants to sustain this practice over time.</p>
<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The college integrates Indian knowledge systems by teaching in Indian languages and incorporating indigenous cultural elements. Language Departments, namely Bengali Department and English Department</p>

	<p>teach various ancient Indian texts in the vernacular as well as in translation, reflecting Indian knowledge system and culture system. The Department of Philosophy teaches Indian philosophical thoughts, while the History department includes readings on Indian history and culture in its syllabus. All subjects are taught bilingually, in English and Bengali. Additionally, the institution offers a compulsory course in any one Modern Indian Language. These initiatives aim to instill a sense of national integration among students while fostering an appreciation for India's rich cultural heritage.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>After completion of UG programmes from our Institution, a student is expected to inculcate qualities, such as rational/ logical thinking, analytical mind, clarity of ideas and expression, structural perspective and decision making skill. Furthermore, the programmes prepare students for higher education and competitive examinations. Courses are designed to instill positive values acquired during their studies, fostering ethical behavior and a sense of responsibility among graduates.</p>
<p>6. Distance education/online education:</p>	<p>Adapting to Distance education and online education have seen a significant growth, particularly with a blended learning approach since the onset of the Covid pandemic. During the COVID-19 period, the institution conducted regular online classes and even administered online examinations. In addition to traditional lecture delivery methods, faculty members utilize digital tools such as PowerPoint presentations and audio-visual methods to enrich the teaching-learning process. They also distribute scanned copies of study materials and provide online resources for further reference. During extended breaks, teachers organize additional online classes using platforms such as Zoom, Google Meet, and Google Classroom to ensure continuous learning. This blended mode of learning not only adapts to changing circumstances but also enhances accessibility and engagement among students, fostering a dynamic educational experience.</p>

Institutional Initiatives for Electoral Literacy

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<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>An Electoral Literacy Club (ELC) was formed in our college on 14.09.2022 with the objective of educating the students in general and the new voters (in the age group of 18-21 years old) in particular regarding the values of representative democracy, political right, participation in the political process, political communication, political socialization, electoral system. In other words, the Electoral Literacy Club aims to create politically aware and responsible citizen of a nation.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>Yes. The Club is representative as well as functional in the sense that the club represents the students cum present and future electors and occasionally organizes awareness programs, special lecture sessions etc. The ELC, Government General Degree College (GGDC), Tehatta, 2022 comprised of the following members Prof. Pritin Dutta as the Nodal officer, Dr. Sibsankar Pal (OIC), Prof. Raghunath Roy, Dr. Liza Dutta and Prof. Supratim Mukherjee and Dr. Nitish Ghosh along with the following Students' Representatives: Srijita Roy (English), Anamika Dalal (English), Animesh Saha (History), Subhojit Das (History), Priyanshu Halder (History), Labani Ghosh (Political Science), Puja Dutta (Philosophy), Arijit Kanjilal (Philosophy) and Tanuka Mondal (Philosophy). The ELC, GGDC, Tehatta, 2023 was formed after the transfer of the Nodal Officer Prof. Pritin Dutta. Consequently the charge was handed over to his vice Prof. Abhirupa Majumder, H.O.D, Political Science after her joining the college on 13.09.24. The Club, 2023 consisted of Prof. Abhirupa Majumder as the Nodal Officer and Dr. Sibsankar Pal (OIC), Prof. Raghunath Roy, Dr. Liza Dutta and Prof. Supratim Mukherjee and Dr. Nitish Ghosh along with the following Students' Representatives: Srijita Roy (English), Anamika Dalal (English), Animesh Saha (History), Subhojit Das (History), Priyanshu Halder (History), Labani Ghosh (Political Science), Puja Dutta (Philosophy), Arijit Kanjilal (Philosophy) and Tanuka Mondal (Philosophy).</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of</p>	<p>The students participated in the Special Talk Event on 'Usage of EVMs in the Election considering the upcoming Lok Sabha Election, 2024 organized by the Nodal Officer, Prof. Abhirupa Majumder along with the members of the ELC of our college. On the basis of the event a survey on Plebiscite Perception was conducted with the students who played the major</p>

<p>ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>role in the survey. They prepared questionnaires which they distributed among the native people with the purpose of creating election awareness among them.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>A Special Lecture Session was conducted by ELC, GGDC, Tehatta, 2022 to observe the ‘Constitution day’ on 26.11.2022 to educate the students about the Constitution, the Law of Land along with the importance of PREAMBLE which represents the nature of the nation, the democratic system and its norms emphasizing the electoral process etc. Another two special talks were organized by ELC, GGDC, Tehatta, 2023. One was on National Voters’ Day’, 2024 on ‘Creating Awareness About the Voting Right in Democracy’ to create consciousness among the students and First-Time Voters regarding the Right to Vote in the Democracy. Another special talk was delivered on ‘Usage of EVMs in the Election taking into consideration the upcoming Lok Sabha Election in the year of 2024 with the purpose of transmitting knowledge among the students about the usage of the EVMs.</p>
<p>5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.</p>	<p>ELC, GGDC, Tehatta had notified to identify those students who had not enrolled themselves in the voters’ list. An awareness programme was organized to educate those students about the importance of registration for electors and the Right to Vote.</p>

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
387	363	378	361	316

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 25

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
22	24	19	16	14

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
23.0468542	15.8220474	10.2296856	31.6628324	52.586989

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

Government General Degree College, Tehatta has nothing to do with the curriculum planning of the University of Kalyani. The university prepares the entire curriculum in consultation with the board of studies. Our college follows the curriculum and delivers its students through well-planned documents. First, the Academic and Routine subcommittee of our college prepared the routine, Academic Calendar & holiday list of each academic session in consultation with the IQAC and teachers, council (TC) of our college according to the university's curriculum and uploaded on the College Website for the convenience of our students who get to know the tentative dates for the commencement of sessions, internal examinations, holidays according to the Government of West Bengal Holiday List and institutional events like College Foundation Day, Annual Sports Day, Vacations and so on. The College authority tries to maintain the academic activities meticulously based on the Academic Calendar with utmost sincerity so that students, teaching, and non-teaching staff remain aware of the events mentioned in the academic calendar. During the COVID-19 pandemic college authority could not maintain the academic activities as mentioned in the academic calendar, however, we continued our academic activities online.

The Routine and Academic sub-committee of the College prepares master Routine in consultation with all the HODs. The academic session starts with departmental meetings at every department, successively leading to the distribution of topics. After due consultation with the Heads of the Departments at the beginning of each semester, each department distributes a syllabus to the respective faculty and prepares a departmental schedule based on the master routine. The syllabus distribution and departmental schedule are communicated to students through our college website and the departmental notice board. A tentative internal assessment schedule is also uploaded to the college website to inform students of upcoming tests in the academic calendar. Internal assessment tests are conducted at regular intervals to evaluate the teaching-learning process, and the schedule for these assessments is shared with students on the college and departmental notice boards. In addition to the traditional chalk-and-talk method, various other approaches are used in the teaching-learning process, such as ICT tools, audio-visual methods, and Power Point presentations. Practical classes are regularly conducted for laboratory-based subjects. Several departments organize seminars, wall magazine programs, and project-based initiatives where students can share their insights and knowledge related to their academic curriculum, fostering a deeper understanding of their respective fields. Tutorials and special classes are provided for slow learners or students with backlogs as needed.

Apart from the regular book lending services, the College Library offers an array of resources to learners, including question papers, study materials, PowerPoint presentations (PPTs), e-books, journals, magazines, learning videos, newspapers, IT facilities, scanners, and printers. Students actively participate

in invited lectures, seminars, and webinars not only related to their specific subjects but also covering interdisciplinary topics, allowing them to gain a comprehensive understanding and broaden their knowledge beyond their primary field of study. Students enthusiastically participate in excursions and field surveys, including outreach programs under the supervision of our faculty members, to gain practical knowledge and hands-on experience. Teachers actively encourage and guide students in preparing wall magazines on their respective subjects and various contemporary issues. This allows students to showcase their knowledge and awareness of relevant topics.

File Description	Document
Upload Additional information	View Document

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 3

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document
Evidence of course completion, like course completion certificate etc. Apart from the above:	View Document

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 8.2

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
148	0	0	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The College, Government General Degree College, Tehatta incorporates various crosscutting issues related to Professional Ethics, Gender, Human Values, Environment, and Sustainability in its curriculum to provide holistic education to our students.

Professional Ethics

Professional ethics in Political Science can be better understood through administrative theories such as Scientific Management and Human Relations. The Indian Government paper explores how the Indian Constitution upholds equality, justice, and fraternity through its fundamental rights and duties. Department of history facilitate lectures and discussions on historiography to equip students with the ability to make informed judgments, apply their skills, and navigate complex situations with necessary knowledge and expertise.

Gender Studies

The institute has a Grievances Redressal Cell and an Internal Complaint Cell that take initiatives to raise awareness among students, faculty, and stakeholders about sensitive issues like gender equality, sexual harassment, and any type of grievances, complaints, and malpractices within or outside the institute. Gender has become crucial in social sciences, integrating into Political Science, History, Philosophy, Bengali, and English. Political Science examines feminism as a theory and movement, opposing patriarchy, with syllabi covering feminist thinkers and constitutional gender justice. In History, gender is examined in papers on women's roles in early India, medieval political empowerment, socio-religious movements, and public participation. English courses cover women's changing roles, feminist theory, and the history of the women's movement in India. Bengali literature, like Rabindranath Thakur's "Streer Patro" and Mallika Sengupta's "Devi," and an add-on course titled "Gender Studies: An Introduction." further explores gender issues. International Women's Day is celebrated annually to raise awareness among students about women's status, dignity, and the importance of women's empowerment in our

society.

Human Values

Basic human values such as justice, equality, rights, freedom, citizenship, communal unity, and anti-casteism are essential for achieving what Plato calls the “good life” and are covered in various papers on Western and Indian Political Thought. Papers on human rights, like Human Rights in a Comparative Perspective and Human Rights, Gender, and Environment, further emphasize these values. The study of history and biographies of figures like Rammohan and Vivekananda instills social responsibility, humanitarianism, women’s liberation, secularism, truth, and nonviolence among students. The Department of Philosophy deeply explores ethics and human values in its curriculum and offers an add-on course on “Ethics and Human Values” for students' holistic development. Students engage in NSS activities to promote the values of helping others through diverse outreach programs.

Environment and Sustainability

The University of Kalyani has designed a comprehensive syllabus on environment and sustainability, adopted by Government General Degree College, Tehatta. The history syllabus covers the evolution of the Indian environment, course like History of Indian Environment aids in understanding this concept. Bengali Honours students study "Environment and Bengali Literature" and philosophy courses include discussions on environmental sustainability, mainly in Western Ethics. Environmental Studies under the Ability Enhancement Compulsory Course introduces UG students to ecosystems, natural resources, biodiversity and conservation, and environmental policies. Fieldwork further enhances practical understanding. We observe World Environment Day to raise awareness among our students and the neighborhood community about the urgent need to protect our environment for our survival. B.Sc (P) students learn about renewable energy, air & water pollution along with control measures, soil pollution, and control measures, promoting a comprehensive understanding of environmental sustainability.

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 34.88

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 135

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: C. Feedback collected and analysed

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 73.47

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
152	125	148	134	139

2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
190	190	190	190	190

File Description

Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 77.44

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
69	50	66	55	62

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
78	78	78	78	78

File Description	Document
Institutional data in the prescribed format	View Document
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 17.59

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The institution adopts a student-centric approach, focusing on experiential learning, participation, and problem-solving skills. To enhance the learning experience, teachers use various methods and tools.

Student-centric methods include project-based learning, where students apply theoretical concepts to real-world problems, developing problem-solving skills and critical thinking. Activity-based learning, such as poster presentations, Rongoli competition, and drama workshop, encourages participation and creativity.

Departmental seminars and extension lectures provide students with subject-specific knowledge. The mentor-mentee program offers guidance and support, while educational tours and excursions connect theoretical concepts to real-world experiences.

Teachers use ICT-enabled tools to enhance teaching and learning. These tools include Google Classroom, online internal exams, digital submission of answer script, and learning through movie watching, presentations using projectors, and online classes during the COVID-19 pandemic. The central library utilizes KOHA software and self-made websites for resource sharing.

Participative learning initiatives, such as yoga and plantation, promote physical and mental well-being, and environmental awareness. Career development programs, experimental learning, and interactive lectures prepare students for future challenges.

The institution also focuses on community building and social responsibility through initiatives like visits to orphanage centers, campus cleaning, and health awareness programs. Parent-teacher meetings and student feedback mechanisms ensure continuous improvement.

Overall, the institution's teaching-learning process is designed to provide a holistic learning experience, preparing students for academic, personal, and professional success.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 52.2

2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
38	38	38	38	30

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 100

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
22	24	19	16	14

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

Internal assessment forms an integral part of the curriculum embraced by the college. The methods are transparent and flexible. The college tries its best to prepare the students for their external assessment by implementing a comprehensive method of internal assessment.

1. Internal assessment is carried out in two broad parts:

(a) Regular modes of internal assessment:

Internal examinations as per the syllabus: According to the University guidelines, two compulsory internal examinations are conducted for each designated course of a particular subject. This apart regular class tests and even surprise tests are conducted by the teachers.

Projects and assignments: students are assigned projects and assignments as a part of their internal examination.

Viva-voce: Viva-voce is made compulsory for practical examinations especially for the science subjects.

Attendance and class performance: Attendance forms an important part of a student's assessment and attendance over 80% is always encouraged. Concessions are provided in cases of medical or other emergency.

(b) Dynamic modes of internal assessment:

Group discussions: Many disciplines have adopted group discussion as a way of assessing a student's performance. This also helps the students to gain self-confidence and have a better grip over the subject.

Departmental and other seminars: Many departments conduct departmental seminars to encourage inter-disciplinary and multi-disciplinary modes of learning.

Wall posters: Wall posters are also included in internal examinations in some disciplines. This helps to boost a student's artistic skill as well.

Field work/ trips: Small field works and trips are organized from time to time especially in subjects like Environmental Education and History. Students are then asked to make a report of it for further assessment.

2. Regulation of internal assessment by the college:

(a) The internal examinations are conducted by the individual departments under the guidance of the Internal Quality Assurance Cell (IQAC).

(b) The dates of the exams are decided by the Examination sub-committee after thorough discussion with the departmental teachers and keeping in mind the dates of University examinations.

(c) Proper notices are given to the students prior to the examination. Notices are posted on the Notice board.

(d) Answer scripts are shown to the students and their performances are discussed.

(e) Re-tests are conducted if required.

(f) There is a transparent method of grievance redressal regarding the internal assessments. The students can directly report to the departmental head or drop their complaint via physical or, online mode which is regulated by the Grievance Redressal sub-committee of the college.

3. Regulation of external examinations:

(a) The college continuously keeps in touch with the University portal and delivers all notices related to examinations to the students as soon as possible.

(b) The teachers efficiently upload the marks of internal assessments and practical exams in the University portal.

(c) The college keeps scanned copies of previous year question papers in the library for the students easy access.

During the lockdown period, all the internal assessments were carried out via online mode.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Government General Degree College, Tehatta, Nadia is affiliated with the University of Kalyani, Nadia, West Bengal. The Program Outcomes (PO) and Course Outcomes (CO) offered by the college are in strict adherence to the syllabus and guidelines framed by the University of Kalyani. The POs are Cos are displayed clearly at the appropriate position in the college website. Since 2018, the college has introduced a Choice Based Credit System (CBCS) in the curriculum as directed by the University and the Department of Higher Education, West Bengal. Before that an (1+1+1) system of undergraduate curriculum prevailed.

The syllabus distribution along with number of lectures allotted to each teacher is done in a Departmental meeting at the beginning of each academic session. The students are made aware of the respective POs and COs at the beginning of the academic session especially during the Orientation Program. The routine is also shared with students on the very same day. The syllabus is also discussed separately by the individual teachers during class and even with the parents during Parent – Teacher Meetings. Students are given a complete outline of how and when they will finish the syllabus and what are the objectives behind learning such topics.

The undergraduate courses comprise six semesters which are taught over three academic sessions. The semester evaluations comprise of internal and external examinations. The dates of the scheduled examinations are decided by the Academic and Exam sub-committee at the beginning of every academic session so that students have a complete idea of how much time they have for preparation. The relatively remote location of the college and the rural backdrop imposes certain limitations on the diversity of subjects. Thus, the college is so far doing a fair job in running eight departments of which the five humanities subjects have honors, and the three science subjects are so far taught as general or pass.

The college has implemented a new curriculum of education based on NEP -2020 since 2023. The four-year undergraduate course comes with new challenges as well as opportunities. All the subjects now appear as ‘Major’ and ‘Minor’. There are no longer any ‘Pass’ subjects. Students are continuously given proper mentoring so they can come to terms with the new system. The college also encourages Students to participate in workshops and seminars which increase their interest in the subject.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

The College takes all possible measures for the attainment of Programme and Course Outcomes. The methods of evaluation of the POs and COs are given as under.

1.Direct Methods of Analysis:

End Semester Results: The best way to measure the attainment and fulfillment of COs are the End Semester results and Internal Assessment results. The semester examinations as conducted by the University of Kalyani, is a direct key to evaluate a student’s grading and how much of the course the student is able to understand and learn. Although the college is relatively new, it has seen an overall improvement of the students’ results for the past few years with many of them pursuing higher education

and securing jobs.

Internal Assessment: Internal Assessments are also an integral part of analyzing a student's performance. Apart from the mandatory Internal exams which are instructed by the University, the teachers of this college use a comprehensive approach which includes viva- voce, quiz, assignments, group discussions and workshops and seminars to help students in effortless understanding of the subjects. The science-based subjects also have Practical examinations which help the students to upgrade their hands on skills. Separate class tests and surprise tests are held so that students are continuously encouraged to study. Some subjects also assign projects as a part of assessment and Attendance also plays a vital role in the internal assessment of students.

2. Indirect Methods of Analysis:

Departmental Meetings about Students Performances and obtaining Students Feedback: The teachers discuss their students' performances in Departmental meetings and propose suitable methods for their up gradation.

Students feedback is obtained regularly, the results of internal examinations are discussed with students so that they can understand and learn from their mistakes. Remedial classes are offered to students who are lagging behind. Mentor-mentee counselling sessions are carried out department wise to guide students.

Career Counselling Sessions: The Career Counselling sub-committee organises career guidance sessions often in collaboration with external agencies which provide guidance for competitive examinations. Resource persons are invited to provide professional advice to students regarding choice of career or pursuing higher education.

Progression to Higher Education and Employment Status: Programme Outcomes are measured by the number of students progressing to higher education or securing placements after the completion of their study. In the last few years, a satisfactory number of students have secured jobs after completing their studies especially in the field of Defense. Also, most of our students are currently pursuing higher education from reputed Universities and colleges.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 86.46

2.6.3.1 Number of final year students who passed the university examination year wise during the

last five years

2022-23	2021-22	2020-21	2019-20	2018-19
55	107	99	89	46

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
102	110	102	89	55

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

2.7 Student Satisfaction Survey**2.7.1****Online student satisfaction survey regarding teaching learning process****Response:** 3.35

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The Indian Knowledge System as a unit of the Ministry of Education, G.O.I upholds the tradition of India cognitive framework. In this context the New Education Policy, 2020 also seeks to revive the conventional long established knowledge system of India. Accordingly, the Government General Degree College, Tehatta provides all the necessary assistance to make the gigantic vision of the Ministry of India come true in all possible ways.

- A webinar 'Introduction to Intellectual Property Rights' on IPR was organized by the Seminar Sub-committee on 29th of June on Google Meet. Sayantan Basu, Advocate, Calcutta High Court, was the Resource Person. The webinar was successfully conducted by both the Conveners, Prof. shubhadip Debnath and Prof. Susmita Chowdhury.
- Besides a memorable lecture was delivered by Dr. Nitish Ghosh 'Jatityotabad Birodhi Rabindranath: Ek Nisongo Konthoswor' on the auspicious day of Rabindranath Tagore's birthday on 08.05.24.
- Regarding the creation and transfer of knowledge the H.O.I has always been very supportive. For

instance Prof. Raghunath Roy delivered a special talk in a two daylong symposium on Swami Vivekananda and Azadi-ka-Amrit-Mahotsav theme organized by the Ramkrishna Mission Ashram on 12th & 13th August, 2022. Accordingly his speech was published in the edited book entitled ‘Bharater Swadhinota Andolon Nirbachito Mukti Sangramider Porichoy O Adhunik Bharat Itihaser Kalponji’.

- Prof. Roy was also invited in the special lecture on “Jibananda Kaaksha” held on 27.06.2024, organized by the Asannagar Madan Mohan Tarkalankar College, Majhdia, Nadia. He delivered a lecture titled “Feminism Revisited In The Indian Context”.
- Besides, Prof. Roy, presented a paper “Discovering Ancient India: The Experience of Foreign Travelers” in One Day State Level Seminar (12th July, 2024), conducted by the Department of History, Government General Degree College Chapra in collaboration with the IQAC.
- Prof. Liza Dutta delivered a special talk titled “Theory of Knowledge From Words: An Understanding in Nyaya-Vaisesika Framework” in the ICPR sponsored Periodical Lecture on 27th March, 2023 organized by the Department of Philosophy S.B.S Government College, Hili.
- Prof. Abhirupa Majumder delivered a special lecture entitled “Formal Equality: Equality of Opportunity” in the Invited Lecture Series held on 26.06.21 in the Surya Sen Mahavidyalaya, Siliguri.
- Lectures delivered by Dr. Supratim Mukherjee (“Fundamentals of General and Quantitative Aptitude”) and Dr. Nitish Ghosh (“Bangla Bhasar Byaboharik Dik: Ajker Prekshite”) in the Add on Certificate Courses (09.05.2022-28.05.2022) in the GGDC Chapra.
- Dr. Mukherjee, also presented paper “Mathematics in Every life” in the One Day State Level Seminar (25th April, 2022) conducted by the Department of Mathematics, Government General Degree College Chapra.
- The Dr. Sanjoy Satpati presented paper “Corrosion Dynamics: Insights, Challenges and Effective Solutions” in the state level seminar organized by the Department of Chemistry, Government General Degree College Chapra on 18.08.202.
- Besides the faculty members participated in the Orientation Program (OP), Refresher Course (RC), and Faculty Development Programs (FDP) conducted by the HRDC, UGC and they disseminated the gathered knowledge among the students. The faculty members easily obtained the institutional N.O.C. In addition, the teachers presented their research papers and participated in the seminars.
- The CBCS and NEP syllabus of the institution are being designed to educate the students on the significance of Indian Knowledge System.

The institution will continue to work hard with an endeavor to extend its undivided support in fulfilling the dream project of the Ministry of Education, G.O.I. regarding the Indian Knowledge System.

File Description	Document
Upload Additional information	View Document

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 6**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
2	3	0	0	1

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)**3.3 Research Publications and Awards****3.3.1****Number of research papers published per teacher in the Journals notified on UGC care list during the last five years****Response: 1.36****3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
06	07	11	09	01

File Description**Document**

Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website

[View Document](#)

Link to re-directing to journal source-cite website in case of digital journals

[View Document](#)

Links to the papers published in journals listed in UGC CARE list or

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.28

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	2	1	2	2

File Description	Document
List of chapter/book along with the links redirecting to the source website	View Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities**3.4.1**

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The NSS Unit of the Government General Degree College, Tehatta had performed many extension activities in the neighborhood community with a sole purpose of improving the prevailing disadvantageous condition of the community by stimulating awareness on various issues as well as by extending necessary assistance in the area. It is adequate to mention here that the NSS Unit of the institution had adopted a local village namely 'Khaspur' as an integral part of their project with the purpose of the area development and value generation. In the Academic session from July, 2018 to June, 2019 the NSS Unit had undertaken many Regular activities like Van Mahotsav Week Celebration, Swachh Bharat Abhiyan, Tree Care Program, Red Ribbon Club, AIDS Awareness Program. Likewise the unit also upheld the Special Camp Activities from 07.03.2019 to 13.03.2019 for instance Safe Drive Save Life Program, Survey On Health & Education in the adopted village, Khaspur, Local Primary School visit at Khaspur, Dinnath Anaath Ashram visit at Shyamnagar, Cycle Rally For Child Marriage Awareness Program etc. In the next academic year (July, 2019-June, 2020) the unit had performed some

remarkable Regular Activities consists of Tree Plantation Program, Save & Care Tree Program, Outside College Campus Cleaning, Save Girl Child Awareness Program, Rally For Environmental awareness, Local Primary School Visit at Khaspur and Safe Drive Save Life Rally. Furthermore another altogether twelve Regular as well as Special Camp Activities were organized in the Academic session (July, 2021 – June, 2022) like Awareness on the impact of Covid-19 in Academic Sector, Health Awareness Survey, Plantation, Save & Care Tree Program, Outside College Campus Cleaning, Save Girl Child Awareness, Survey of Socio-Economic Condition, Khaspur, a visit to Local Primary School, khaspur, visit to Shyamnagar Dinnath Anath Ashram, Child Marriage, Cultural Program and a visit to Dinnath Anath Ashram.

Likewise the NSS unit had also undertaken many Regular and Special activities from the next academic year i.e. 2023 onwards. For instance, Outside the College Campus Cleanliness, Visit to the MSK School at Khaspur, Visit to Orphanage at Shyamnagar, Survey of Women Study at Khaspur, Oral Health & Cancer Awareness Program, Visit to Chandranath Basu Ashram, Plantation, Cleaning of Jalangi Riverside as Regular Activities. In addition, a seven days Special Camp had been upheld by the NSS unit in the year of 2023 which consisted of Survey on Female Education at Khaspur, Survey on Post Covid-19 condition at khaspur, Health Care & Medical Awareness Program, Plantation, a Visit to Shyamnagar Orphanage and Jalangi Riverside Fieldwork, khaspur.

In addition, as a part of extension activities in the neighborhood community, the Alumni Association of Government General Degree College, Tehatta in collaboration with the IQAC Cell observed the World Environment Day, 2024 by organizing a special lecture session, poster making competition on 5th June, 2024.

Such community service endeavors of the NSS Unit and the Alumni Association reflect their utmost concern and responsibility towards the community as well as the society. The social welfare activities helped to generate social, cultural and human values which helped the students as well as the local residents to become a responsible and dutiful citizen of the nation. Furthermore, the extension activities performed by the NSS unit of Government General Degree College, Tehatta ultimately helped in the process of nation building and development at large.

File Description	Document
Upload Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

Although Government General Degree College, Tehatta (GGDC, Tehatta) is a relatively young institution, established in 2014, it is deeply committed to providing an excellent academic environment for its students. In addition to its academic focus, GGDC, Tehatta is actively involved in various outreach programs within the local community, promoting awareness, environmental conservation, and

biodiversity initiatives. Last year, students from our college participated in a significant project under a nationwide initiative by the Ministry of Environment, Forest, and Climate Change. As part of this effort, our students received specialized training before visiting 11 Gram Panchayats (GPs) in the Tehatta-I Block. Their mission was to collaborate with local residents to update and revise the People's Biodiversity Register (PBR), reflecting the community's collective knowledge and commitment to preserving local biodiversity. This hands-on experience not only enriched the students' learning but also strengthened the college's connection with the broader community.

In addition, our college students with faculty members are actively involved in various activities to improve the local environment. One notable effort is the cleanup of the Jalgani River, which runs beside our college. They have been working to remove plastic waste, weeds, and water hyacinth from the river. Moreover, they conduct awareness campaigns on the harmful effects of plastic use and collaborate with local residents to collect and dispose of plastic waste in designated areas, helping to clean the surrounding neighborhood. Additionally, a tree plantation program is organized annually during the winter season. This initiative takes place not only on our college campus but also along the roadsides and within the local community. This initiative was recognized by the Block Development Officer (BDO) of Tehatta-1 block, who awarded a certificate of appreciation for our efforts.

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 35

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
08	09	02	07	09

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	View Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 7

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The college has regularly strived to upgrade its physical infrastructure and learning facilities to keep pace with the modern advancements in pedagogy and provide a good teaching learning environment.

Teaching – learning and ICT – enabled facilities:

- Our college offers high-quality teaching and learning at the undergraduate level across 8 subjects, including 5 in the arts and 3 in the sciences, supported by 22 highly competent faculty members.
- Each department is well equipped with separate computer/ desktop / printer /photocopy and internet connectivity
- Currently we have two buildings, one three storied building for academic and administrative work and other one storied building is for student activity center.
- There are total 15 classrooms among which 02 rooms with ICT facility exist and are used for teaching purpose. All classrooms have proper light, fan, green/white board, benches and ventilation.
- In the student activity center there are separate boys and girls students common rooms and these rooms have gaming facilities like carrom board.
- For students' convenience, the college runs a canteen. Students and teachers who stay far away, are immensely benefited from this facility.
- Our college has a lecture theatre/seminar room that can accommodate around 200 students with proper sound system and projector system
- Chemistry laboratories have good facilities for performing inorganic, organic, physical, as well as analytical experiments.
- Physics laboratories are well equipped for performing experiments as per the syllabus.

- Mathematics laboratory has good computational facility
- All science laboratories are continually updated with development grants from the state government.
- The College has a Central Library with more than 7000 books and reading areas. Recently the central library of the college has installed cloud- based KOHA-ILMS facility.
- The whole campus is fully equipped with CCTV Camera system. Security from private security agency is also engaged at the college for the safety of our college.
- The college has good internet facility. The staff rooms, Computer laboratory and office and Central Library have Wi-Fi facility.
- Our College has a playground inside the campus where a range of sports activities are held, including football, cricket, handball, badminton and athletics meets. The grounds are also used for organizing various cultural events, such as the Annual Social (cultural festival), Fresher’s Welcome, and other programs.
- There are multiple RO and Cold/Normal drinking water facilities are available throughout the main building, canteen also in college premises.
- There is a girl’s hostel for the minority students of our college.
- There are ample parking facilities for bicycles, two and four wheelers of students & staff .
- Waste bins are installed inside the buildings and SAC to facilitate the solid waste management.
- College regularly hosts various cultural programmes like Rabindra-Jayani, Celebration of International Mother Language Day, Prak-Sharadiya, College foundation Day, Teachers Day etc.
- Additionally, many departments frequently publish wall magazines with student contributions covering a range of topics.
- College has the ramp and wheelchair facility for physically challenged person to enter the main academic building.
- College has good sanitizing facility for stuffs and students.
- There is a well maintained garden inside the college campus.

File Description	Document
Upload Additional information	View Document

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 47.15

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
4.98461	0.1366	0.89721	17.16057	39.69487

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

In spite of being a new college, the Central Library houses around **seven thousand books**. Our library follows '**Open access**' arrangement for the text & reference books. Acquisition work of books is being done from the Circulation Desk of Central Library and as per requirement of the students and teachers, some copies of books are sent to the Departmental Libraries.

After the foundation of this college there was neither a specific building for Central Library nor a librarian was appointed for almost 07 years. Faculty members used to perform the issue-return of the books sincerely through a departmental/seminar library and properly maintained the records of issue-return, number of users footfalls as much as possible. Presently, college holds a Librarian and **the 2nd floor seminar room** was arranged for setting up the Central Library. There are also departmental libraries in all the departments.

Facilities

- **Lending/Circulation:** Library members can issue only the text books following a definite rule of circulation mentioned in OPAC.
- **Reading Section:** The library has set a reading area inside the room for students as well as teachers. Both reference books and text books are opened to all for reading.
- **User Orientation Programme:** An awareness or orientation programmes for newly admitted i.e. 1st semester students are organized at the beginning of every academic session to make them familiar with the library rules and regulations, library collection and all other available services.
- **Library Automation:** Our library has recently (28th March, 2024) installed '**Koha**' (version-22.05.05.000). Users can access our library collection through Web-OPAC (Online Public Access Catalogue) (Link: <http://tehattagovtcollegelibrary.org.in:8025/>) from anywhere anytime. The work of data entry of the books is performed solely by the Librarian. We are targeting to achieve 100% of the books to be entered in the database within this academic session. This process can be accelerated if funds are provided timely.
- **Reprographic Service:** Photocopying of an extremely essential portions of a books or question papers are made only after by the recommendations of the respective faculties.
- **Syllabus and Question Bank:** Scanned copy of previous years' question-papers (2018-2023) and syllabi (CBCS, NEP2020) are available at library blog website (Link: <https://tgccentrallibrary.wordpress.com/>).
- **Wi-Fi Facility:** The central library has Wi-Fi installed inside it. Library Members can serve the internet inside the library from their personal devices.
- **CCTV Surveillance:** One (01) CCTV is installed within the central library that helps in keeping people safe while they're browsing, reading, or researching in the library.
- Online/ Virtual groups for each course are present so that students can demand online services any time for their academic purposes.

The average usage (footfalls) of the library by the users (AY 2022-2023):

= Total number of users present in the library each day for all working days/ Total number of working days.

$$=1225/198$$

$$= 6.19$$

The daily average issue/return/renewal of books by the user (AY 2022-2023):

= Total number of books issued by the users each day for all working days/ Total number of working days.

$$=929/198$$

$$= 4.69$$

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

- Mathematics department has computer laboratory facility. In the laboratory there is total 8 desktops, internet connectivity (through LAN), printing facilities.
- The college has broadband internet connections with combined bandwidth 280 MBPS (125+125+30).
- The College Staff room, office, central library and principal's room have Wi-Fi facility.
- Besides Computer laboratory, each department is well equipped with desktop, printer machine, internet connectivity etc.
- College office and Principal chamber are also well equipped with desktop printer machine, internet connectivity (LAN & Wi-Fi) and also photocopy machines etc.
- College has 2 projectors for ICT based studies. Recently college has planned for the purchase of projector for each department.
- The whole campus is fully equipped with CCTV Camera system.
- Recently the central library of the college has installed cloud based KOHA-ILMS facility.
- The college has a registered domain for its website, and the information on the website <http://tehattagovtcollege.ac.in/> is regularly updated. Apart from this website, the college also has a separate web portal for the student admission process. The entire admission process is conducted in a fully online mode.
- During Covid-19 pandemic and also there-after almost last 3 years college got familiarized with an IT- based teaching-learning- evaluation process. Online classes have been taken with different

online platforms like google meet , zoom etc. Different online meetings had been arranged using those platforms.

- During Covid-19 pandemic, while online examination was running, the college had used different ICT based methods for this purpose (Like students answer scripts, question paper etc were stored in google drive). College also has used Google forms, Worksheets etc for different purposes.

File Description	Document
Upload Additional information	View Document

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 27.64

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 14

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 32.74

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
10.8816831	10.9425438	5.4419424	8.7365824	7.649759

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 67.42

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
341	279	218	223	156

File Description

Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).

[View Document](#)

Upload policy document of the HEI for award of scholarship and freeships.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

- 1. Soft skills*
- 2. Language and communication skills*
- 3. Life skills (Yoga, physical fitness, health and hygiene)*
- 4. ICT/computing skills*

Response: E. None of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 5.37

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
51	30	0	16	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

Response: C. 2 of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 27.78

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
18	21	27	33	11

5.2.1.2 Number of outgoing students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
55	107	99	89	46

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	View Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 6.64

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2022-23	2021-22	2020-21	2019-20	2018-19
3	9	1	3	3

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description**Document**

Institutional data in the prescribed format

[View Document](#)**5.3.2**

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 4.8

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
6	5	3	5	5

File Description**Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Founded in 2014, the college boasts a strong alumni network dispersed across the nation. The alumni

association was formally established in September 2023 and was officially registered on November 10, 2023, under the West Bengal Societies Registration Act XXVI of 1961. It is officially recognized as the "ALUMNI ASSOCIATION OF TEHATTA GOVERNMENT COLLEGE" with registration number S0039417 of 2023-24.

The core structure of the Alumni Association is as follows:

1. The President
2. The Vice-President
3. The Secretary-Assistant Secretary
4. Treasurer
5. The Members

The ethos of "Once a member of the Government General Degree College, Tehatta family, always a member of the same." This spirit drives our alumni to actively participate in the institution's overall development and quality enhancement.

Some of the objectives of the alumni association include:

- (a) Mentoring students to achieve academic excellence and make informed career choices.
- (b) Facilitating knowledge exchange and offering support for curriculum revision through constructive feedback.
- (c) Facilitating partnerships between industry and academia, as well as collaborations between academic institutions.
- (d) Facilitating the establishment of a comprehensive utility infrastructure facility.
- (e) Enhancing projects focused on social welfare and outreach initiatives.
- (f) Comprehensively supporting financially disadvantaged students in pursuit of higher education.

Some of the Activities of the alumni association:

Since the alumni association was recently formed at our college, they have organized only one event so far. On June 5th, 2024, the Alumni Association of Government General Degree College, Tehatta, conducted an awareness program titled "Observation of World Environment Day, 2024," centered on the theme "Our Land. Our Future. We are #GenerationRestoration," in collaboration with IQAC, Government General Degree College, Tehatta. The event commenced with a welcoming address by Dr. Sibsankar Pal, Officer-In-Charge of GGDC, Tehatta. A special lecture was delivered by invited dignitary Mr. Sagar Halder, Journalist at Ananda Bazaar Patrika, focusing on "Land Restoration, Desertification, and Drought Resilience."

Additionally, a poster competition was conducted for students on the following themes:

1. Land restoration
2. Desertification and drought resilience
3. E-waste management
4. Pesticide effect on the environment
5. Environment rules to protect trees

The best poster was awarded during the event.

Some of the future plans of the alumni association:

- **Networking Events:** Organizing networking events where alumni can connect professionally and socially.
- **Career Support:** Providing career counselling, workshops, or job fairs for alumni.
- **Continuing Education:** Offering educational programs, workshops, or seminars to keep alumni informed on industry trends.
- **Community Service:** Organizing volunteer opportunities or community service projects.
- **Alumni Reunions:** Planning reunions or gatherings to foster camaraderie among alumni.
- **Fundraising Initiatives:** Supporting the alma mater through fundraising campaigns or scholarships.
- **Mentorship Programs:** Establish mentorship programs where alumni can mentor current students or recent graduates.

Social Media Engagement: Increasing engagement through social media platforms to keep alumni connected and informed.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The College is dedicated to delivering quality education and fostering all-round student development through active engagement with local, national, and global communities. Our vision involves not just imparting knowledge but also nurturing a holistic development approach, including academic, creative, physical, and spiritual growth. This commitment is realized through dynamic curricula, sustainable programs, and robust community extension services.

Under the guidance of the Principal and various departmental heads, policies are formulated and executed to support our mission of holistic education. The IQAC plays a crucial role in keeping students informed about academic requirements and gathering feedback to enhance the teaching-learning process. Teachers and staff are integral to this mission, especially during challenging times like the COVID-19 pandemic, promoting both academic and extra-curricular excellence.

Our vision aligns with Swami Vivekananda's belief that education should manifest inherent perfection, fostering a society based on love and mutual respect. We are committed to providing barrier-free education and creating global citizens who are skilled, socially responsible, and ecologically aware. This vision reflects Kabi Guru Rabindranath Tagore's ideal of a world where knowledge is free and society is unified.

The College's mission includes striving for excellence in higher education, promoting gender equality, integrating socially and economically disadvantaged students, and offering job-oriented programs. We aim to foster a culture of environmental awareness and communal harmony, while ensuring that stakeholders actively participate in policy-making and implementation through various committees.

Administrative tasks are managed through subcommittees such as Admissions, Routine, Examination, Anti-Ragging, Grievance Redressal, and others, ensuring effective and participative management. Additionally, external and student representatives contribute to institutional governance, reflecting our commitment to collaborative and inclusive leadership.

Different Sub Committees/Cells are formed through the meetings of the Teachers' Council such as:

Admission Sub-committee

Routine Sub-committee

Examination Sub-committee

Anti-Ragging Sub-committee	
Grievance Redressal Sub-committee	
Internal Complaints Committee	
Career Counseling Sub-committee	
Library Sub-committee	
UGC Sub-committee	
College Development Committee	
Seminar Organizing Committee	
Games and Sports Sub-committee	
Website Development sub Committee	
NAAC Preparation sub Committee	
Other Committees/Cells formed through various mechanisms have the teachers as the convener/coordinator/NO/PO/PC	
NSS Units	
College Canteen Sub-committee	
Students' Health Home Sub-committee	
Students' Credit Card Sub-committee	
Health Scheme for Teaching & Non-Teaching Staff	
File Description	Document
Upload Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The College prepares its strategic plans through a participative method. Different departments, Teachers' Council, Students' Union and other concerned units of the college work towards the achievements and analysis of gaps of the strategic plans. Based on the observations, they submit their feedbacks to the college authority. The Internal Quality Assurance Cell (IQAC), discusses all the significant issues and try to implement those proposals. A 'Plan of Action' is chalked out at the beginning. The college development committee and purchase committee also prepares the budget for the relevant financial year. IQAC frequently convene meetings to monitor the progress of the activities chalked out in the beginning of the year.

The Management of the Institution is visionary and committed. In short, the Management monitors the following processes:

1. Teaching-Learning Process
2. Recruitment
3. Promotion of Staff
4. Freedom for Academic Development
5. Financial Support
6. Evaluation and Promotion of Teachers

The entire teaching-learning process is looked after by the different Academic Sub Committees under the Teachers' Council of the college. The conveners of the academic committees convene concerned subcommittee meeting involving the concerned teachers on regular basis where all the issues related to teaching-learning are discussed in details and then it is forwarded to IQAC of the college.

The recruitment of the teacher is as per the norms of the UGC, State Government and the University. Each and every staff as and when eligible for promotion by acquiring required qualification and the score as stipulated by the API of UGC norms, the College management follows the procedures as early as possible for his / her promotion.

The principal and the management hold the regular staff meetings and address them about their responsibilities for smooth functioning of the College. The various committees are made such as Admission Committee, Academic Committee, NSS Committee, Library Committee, Routine Committee, Purchase Committee etc. The College has a Grievance Redress Cell to redress the grievances of the employees and Students. The responsibilities of the employees are well defined and cordial atmosphere is maintained at the work place. The management, the Principal and the HOD resolve minor disputes if any. If there are major grievances, the higher authority looks into the matter seriously.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	View Document

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Appraisal System: All the staff members of the college have performance appraisal systems. All the teaching staff record their daily attendance in the college, number of classes allotted, taken, other academic/administrative duties performed, casual leaves etc. in their Self-Appraisal Reports (**SAR**). Annual Confidential Report During the confirmation in service (W.B.E.S.) of a teacher and also during their promotion, the Head of the Institution (HOI) sends Annual Confidential Reports (**ACR**) of that teacher to the Director of Public Instruction (DPI), Education Directorate, Department of Higher Education, Government of West Bengal. HOI also has to make general remarks on the integrity, character, physical fitness and special qualification of that teacher. Special Confidential Report (**SCR**)

during the confirmation in service (W.B.E.S.) of a teacher, the HOI sends a Special Confidential Report of that teacher to the DPI. Self-Appraisal Report (S.A.R. Online) each year all the teachers under W.B.E.S. and librarians have to submit their online S.A.R. through WBIFMS to HOI. The HOI forwards those to the DPI with proper endorsement. The SAR of officers under W.B.S.E.S. are submitted directly to DPI.

Effective Welfare Measures:

Numbers of welfare measures are taken by Govt. General Degree College, Tehatta for its teaching and non-teaching staff through the formation of institutions, participation in various government welfare schemes and the implementations of government orders. However, the welfare measures are:

1. **West Bengal Health Scheme:** Participation in West Bengal Health Scheme is a premium based non-compulsory health insurance scheme which provides the medical benefits for the serving teachers including librarians & staff of the College. Most of the teachers, librarian and non-teaching staff of College are enjoying the medical benefit under this health insurance scheme.
2. **GPF and GIS:** The teaching and non-teaching employees are included under GPF rules and GIS.
3. **Pension, Gratuity and Leave Encashment:** All employees of our college avail Pensionary benefits, Gratuity and Leave Encashment as per rules of Government of West Bengal.
4. **Various type of Leave:** Our all employee avail all kinds of leave, viz., earned leave, child care leave, medical leave etc. as per rules of Government of West Bengal.
5. **Bonus:** Bonus from State Government before Durga Puja, the most celebrated festival in West Bengal are also availed by some employees
6. **Travel Concession:** All the employees of the college are entitled to avail the benefits of Home Travel Concession (HTC) in every five years and Leave Travel Concession (LTC) in every ten years.

Our college always encourages and supports its teaching and non-teaching staff for various career development programs

Career Development/Progression:

All the teachers are allowed to attend various courses like Refresher Course, Orientation Programmes and Short-term courses as per UGC guidelines for their career advancement and as well as for their academic enrichment. Our Institute Encourages our faculty members to attend international, national and state level seminars as resource person/s or to present their research papers. Institute encourages its faculty members to pursue in service Ph.D. / M. Phil or any higher qualification.

File Description	Document
Upload Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and

towards membership fee of professional bodies during the last five years**Response:** 0**6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description**Document**

Institutional data in the prescribed format

[View Document](#)**6.3.3**

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 26.36**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
9	7	7	9	2

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
8	7	7	7	5

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	View Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document
Annual reports highlighting the programmes undertaken by the teachers	View Document

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

As ours is a government institution, financially we are entirely dependent on the Government of West Bengal. Following the requisitions from all the departments, library & college office and suggestions from Development sub-committee & Teachers' Council, the annual financial strategy & planning of the institution is devised by the Purchase sub-committee in consultation with the IQAC and Officer-in-Charge of the college. A budgetary proposal from the college end is then submitted to the Higher Education Department, Government of West Bengal which sanctions allotment in various plan (development grant, infrastructure augmentation, etc.) and non-plan (salary, wages, medical allowance & health scheme, electricity & telephone bill, maintenance of academic and physical infrastructure, office expenses, security charge, etc.) heads to cover respective annual expenses.

Upon receiving allotments from the Government of West Bengal in due time, tender quotations are invited. The process is then followed by placing work orders as per our requirements to the selected vendors, thereafter supply of items/equipment by the vendors to the college within stipulated time period and verification of received items by the asset verification sub-committee. All financial documents (challan, bill, etc.) are processed by the accounts section and DDO (Officer-in-Charge) of the college. Payments against expenditures on Government allotment are made through the Government Treasury directly. In addition, the college receives some funds in the form of student fees. Payments against expenditures from this fund are made in the form of e-payment/bank cheques.

Enough care is taken by the college authority for optimal utilization of the fund. Utilization certificates as per allotment are prepared by the college and are submitted to the granting authority in due time. Library stocks and all other stocks (including laboratory equipment) are maintained by the librarian and college office respectively. The latter also regularly submits IT and GST returns of the college within stipulated time.

Fees received from the students are mainly utilized for utmost students' benefit (such as students' seminar, cultural programme, sports activities & related facilities, etc.).

Internal audit has been carried out for the financial years 2018-19, 2019-20, 2020-21, 2021-22 and 2022-23 by a registered Chartered Accountant firm (Sibaji Datta & Associates with Chartered Accountants Membership No. 053135) with the assistance of accounts section of the college. Simultaneously, the audits of government funds in this period have been conducted with the help of the same firm.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) of the College has been playing the crucial role of institutionalizing strategies and processes for the holistic academic & administrative development of the college and thereafter maintaining an ambience of quality.

Point-wise its main tasks are noted here:

The IQAC-

- Before each academic session collaborates with the Routine & Academic Calendar sub-committee and departments to design an action plan, including an academic calendar and routines aligned with teacher availability and student needs.
- Through meetings and regular interactions with teachers, examines the status of academic performance, ensures the quality of teaching-learning process of each department and pushes for quality enhancement.
- Focuses on continuous evaluation & progress of students through internal assessments & class tests at regular intervals, engages students in academic discussion even beyond the limits of routine classes through mentor-mentee system and organizes remedial classes for slow learners.
- Evaluates Course and Programme Outcomes through departments, analyzes student feedback to improve teaching-learning process, and maintains records of final results and a database on student progress in higher studies and placements.

- Encourages departments to organize student seminars on syllabus-related and additional topics, promotes student publication of annual departmental wall magazines and oversees the central publication of the college magazine 'Dhonodhanyo' with the magazine sub-committee.
- Regularly, organizes extension and social outreach programmes particularly through the NSS unit.
- To supplement the regular curriculum, has started organizing Add-on courses, workshops for soft skill & communication skill from the academic session 2022-23.
- Organizes programmes on career counselling and guidance to students for competitive examinations.
- Has led the college to set up the Internal Complaints Cell to address grievances related to sexual abuse, an anti-ragging sub-committee for ragging issues & a separate Grievance Redressal sub-committee for other grievances.
- Has taken initiative to set up the Alumni Association which, although was registered late in 2023, but has been quite active for some time.
- Organizes seminars and conferences with the seminar subcommittee and academic departments to support the academic and career needs of students and teachers.
- Encourages the teachers to engage in serious research work, build up collaboration with external research groups, publish articles in journals and participate in seminars/conferences/workshops besides regular teaching & administrative duties.
- Has enabled setting up the central library in early 2022, equipping it with sufficient books and arranging dedicated reading space. A process is undertaken to automate the library through the installation of COHA software.
- Has taken initiatives for setting up of ICT enabled class room & seminar room, equipping laboratories with modern instruments, up-gradation of computer laboratory, renovation of college-office with ICT facilities, installation of CCTV cameras, water purifiers & indoor games facilities, setting up of college canteen, construction of Girls' Hostel (yet to be functional), etc.
- Stresses on building & maintaining an eco-friendly green campus and has conducted green audit and energy audit.
- Has also conducted financial audit and academic & administrative audit for years from 2018-19 to 2022-23 to record & assess the overall academic, administrative & financial performance & development of the college.
- Besides students, also collects feedback also from alumni, teachers & other employees, then analyses for necessary action and prepares the action taken reports to note the positive changes incurred.

File Description	Document
Upload Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**

3. Collaborative quality initiatives with other institution(s)**4. Participation in NIRF and other recognized rankings****5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Since the very first academic session Govt. General Degree College, Tehatta being a co-ed college always try to maintain such a work environment that does not infringe the idea of gender equity which focuses on equal rights, equal opportunities and at the same time women empowerment. The following measures has been taken by our college for the promotion of gender equity.

Gender equity & sensitization in curricular and co-curricular activities:

The topic related to Gender sensitization forms a part of the syllabus of subjects like Philosophy, Political Science, History and Bengali. Teachers emphasize on these portions while teaching.

Our college also organized Add-on course entitled “Gender Studies: An Introduction” to promote gender equity among our students.

Government General Degree College, Tehatta always encourages and supports the students to take part in gender equity and sensitization based co-curricular activities. Hence it has become a practice in our college. Students frequently through their different kinds of co-curricular activities (like acting, recitation, singing, dancing) showcases gender equity and sensitization and continued to provide messages on this issue in various cultural programs like Prak-saradiya, Teachers day, Rabindra Jayanti etc.

Our college celebrates international women’s day to promote Gender equity among students. The issues of gender equity often forms an underlying part of different wall magazines. Teachers are also encouraged to take part workshops/courses focusing on gender sensitization. After attending such programmes they thoroughly guide and counsel the students accordingly.

The NSS Unit of the college organizes gender sensitization programmes both inside and outside the college campus. The volunteers visit nearby villages sensitize the villagers regarding domestic violence and sexual abuse. They also conduct awareness programmes for preventing child marriage, women’s health and organize special medical camps.

Facilities for women on campus

And as we know before ensuring equal facilities, equal opportunities we need to create a safe and secure space for everyone hence first and foremost it is needed to mention here that our college has on-campus

CCTV surveillance and security guards at the main gates.

The college ensures a strong redressal cell in the form of Internal Complaints, Grievance Redressal and Anti-Ragging Committees. These committees carry out different activities like organizing awareness programmes and mounting wall posters throughout the year. These actions makes students aware of their rights and motivate them to speak up.

The college offers a Girls' common room equipped with sports and recreation amenities, along with a recently installed sanitary napkin vending machine. Additionally, there is a girls' hostel associated with its campus.

Gender Audit: Our College has conducted Gender Audit to assess the overall gender ratio in the college, create a balanced and gender-friendly atmosphere, identify and eliminate gender bias, and instill mutual respect among students.

Other Initiatives:

Students' Feedback Survey Related to Gender Equity and Sensitization has been done to understand the position of gender equity in their mind and this feedback was further analyzed. Students are being thoroughly guided and counselled through Mentor-Mentee meetings by various departments. The college encourages girls to participate in cultural activities, Yoga and sports events promoting inclusivity and holistic development.

File Description	Document
Upload Additional information	View Document

7.1.2

The Institution has facilities and initiatives for

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document
Bills for the purchase of equipment's for the facilities created under this metric	View Document

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Certificates of the awards received from recognized agency (if any).	View Document

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college puts utmost efforts to provide students with an inclusive environment essential for their holistic development. This begins with the celebration of important days like birthdays of Rabindranath Tagore and Netaji Subhas Chandra Bose, Teachers day, College foundation day, etc. which boosts cultural sentiments among its students. This apart the college observes days such as Hiroshima and Nagasaki day which promotes the importance of peace and ethics. Every year International Mother Language Day is celebrated on the 21st of February to highlight cultural and linguistic diversity and to encourage tolerance and respect for different cultures among students. Many departments in the college offer lectures in the vernacular medium besides English so that language never forms a barrier in the path of education. In addition, subjects like Political Science, History, English and Philosophy have an implicit curriculum which help to propagate socio-economic, religious and cultural diversity among the young learners. The college has pushed the boundaries of religion and caste by celebrating events like Raksha Bandhan and Basanta Utsav thus preaching communal harmony in every possible way.

The college boasts of a hostel for minority girl students. This can be very crucial in increasing the population of minority girl students. The college strictly adheres to the reservation rules meant for admission as per directives of Central and State Governments as well as the affiliating university. The NSS unit of the college is actively involved in helping socially and economically under privileged persons. The unit carries out activities such as distribution of books, awareness programmes, visits to orphanages. They conduct the ‘Safe Drive, Save Life’ program to create traffic awareness in the neighborhood community. During the lockdown period, they extended support to the poor people living in the nearby area of our college. These activities will inculcate a sense of responsibility and moral duties among the students.

The institution carries out sensitization of its students as well as employees towards constitutional obligation, values, rights, duties and responsibilities of citizens. This is done by organizing legal awareness camp related to Preamble, Fundamental Rights and Duties etc. The institution also observes the Constitution Day and National Voters Day as a part of this initiative. Additionally, the Code of Conduct policy document for students and staff has been hosted on the college website.

The institution teaches students to be competent, disciplined and productively innovative while inculcating the fundamental ethics and values of a good human being. This is done in various ways including designing Add-On course based on ethics, value and society. The institution regularly observes the Independence Day and Republic Day along with lectures delivered on these days to remind students and staffs of their obligations to constitution and cultural harmony. Last but not the least the college promotes environmental awareness by observing the World Environment Day, planting trees and making the students aware of their duties to protect Nature.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format

provided in the Manual

Response:

Best Practice: 1

1. Title: Comprehensive Support for needy students.

2. Objectives of the Practice

This practice caters to the needs of the students by providing suitable concessions regarding fees, providing remedial classes and provide necessary study materials and books free of cost so that they can complete their education without much financial, emotional and social pressure.

3. The Context

The college being located in a rural backdrop houses many students who are quite needy and even do part time jobs to support their families. We noticed a sharp decline in the number of student admissions after the lockdown. Also, one of our student suffered from a major accident in January, 2020. This incident was another turning point when the college decided to adopt a practice where it can help students on a regular basis.

4. The Practice

Financial Aid and Fee Waivers:

- i. The academic fees were not increased for several years following a resolution of the IQAC especially during and after the lockdown period. College authority is flexible enough of collecting the college fees from the students part by part and in some cases the fees were even partially waved off.
- ii. Students are given extra time to deposit their fees like exam fees and others.
- iii. The college also helps the students in filling certain forms (Exam, scholarship etc.) using the college computer facilities if required.

Mentor-mentee system: Mentor-mentee sessions are conducted by each department to identify and support students in need of financial and emotional assistance.

Academic support:

- i. Remedial and extra classes are provided to students if required.
- ii. Students have free access to the well-equipped college library so that they don't have to buy books. The library also issue books more than the assigned numbers if needed. Teachers also provide suitable study materials, books and e-books as required.

Scholarship Support and Assistance: The institution actively implements government scholarship schemes and has a dedicated scholarship sub-committee to assist students with queries and applications.

Other support: The College takes extra care for the specially abled students and extends support to students in case of crisis like family pressure and medical emergencies.

Charity as Value: We aim not only to provide material support through charity but also to cultivate and embed this value in our students.

5. Evidence of Success

- i. Several students who were forced to compromise their studies due to family pressure, were successfully convinced to continue their studies.
- ii. The college has even convinced some parents who were set on marrying off their young daughters without letting them complete their degrees.
- iii. The college raised a substantial fund from various sources to treat a critically injured student Tanmoy Nath who later completed his graduation from our college and is now pursuing higher studies.
- iv. Another student, Rakhi Ghosh, who is completely blind, graduated from our college and has currently qualified the NET exam.

6. Problems Encountered and Resources Required

Being a Government college, only a minimum portion of the college fees are under the direct supervision of the college. This makes granting concessions difficult. The college previously lacked human resource particularly in the library. This problem has been resolved after a librarian joined in 2022. In many cases convincing the parents to let their children continue their studies became a serious challenge. A free/low-cost shuttle service from the nearest bus stop to the college can be arranged to address the students' commuting issue.

Best Practice: 2

1. Title: Women empowerment

2. Objectives of the Practice

The objective of the practice is to increase female enrollment in higher education and support female students from socio-economically disadvantaged backgrounds in completing their education despite family pressures like early marriage.

3. The Context

The girl students face early marriage and find difficulty to continue higher studies as many families even today, prioritize marriage over education for their daughters due to cultural or economic reasons. Recognizing the urgent need for women's empowerment in such contexts, the college strives to create an environment that empowers women to fully engage in academic, social, and extracurricular activities, expanding their opportunities and contributing to societal progress.

4. The Practice

Gender Sensitization and Inclusive Environment: The college conducts gender sensitization programs through add-on courses, seminars, wall magazines, poster competitions, and extension activities. Teachers emphasize on topics related to Gender sensitization in regular curriculum while teaching. The female students are encouraged to share their problems freely with ICC, Anti-ragging and Grievance Redressal subcommittee of the college. The college also provides facilities like on-campus CCTV surveillance, security guards at the main gates, a dedicated common room, and a girls' hostel.

Mentor-Mentee system: Mentor-Mentee sessions are conducted frequently and such sessions empower female students in continuing their education, preventing early marriages, and resolving family disputes.

Engagement with Guardians: In Parent-Teachers Meeting, guardians are suggested not to force students for early marriage. In few instances, teachers visited families of female students and had productive conversation with guardians and even seeks intervention of local administration if needed.

Celebration and Cultural Awareness: International Women's Day is celebrated in the college and women's issues are highlighted in other cultural programs such as Prak-Saradiya. The college encourages girls to participate in cultural activities, Yoga and sports.

Scholarship Support and Assistance: There is an exclusive Kanyashree scheme that is only for the female students apart from other scholarships.

5. Evidence of Success

In the past five years, the number of female students has noticeably increased, with commendable performances, especially in History Honours, where they have ranked among the top. Additionally, they participate in numbers in cultural competitions, annual sports events and outreach activities organized by the college, showcasing their diverse talents and breaking free from social stereotypes. Through counseling sessions and engagements with guardians, the college has successfully deterred early marriages.

6. Problems Encountered and Resources Required

Eradicating patriarchy remains a significant challenge, particularly in changing family mindsets and addressing the early marriage and educational hurdles faced by economically disadvantaged girl students. The college initially struggled with inexperience and faced hesitation from conservative families and logistical limitations. Overcoming these requires persistent efforts to ensure every student's empowerment and success.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Title: ‘Strive towards gender and socio-economic equity’

Government General degree College, Tehatta, is a budding college in the district of Nadia which has started its academic sessions from 2015-16. The catchment area of the college falls under rural category and most of the students come from lower middle class to poor families. Majority of the students are first generation learners coming from families of farmers and daily wage laborers. Also, a lot of students belong to socially backward classes. Thus, since its establishment, the college has been providing means and access to higher education to students coming from economically and socially deprived classes. The college has also taken initiatives to prevent early marriages of girls students, which is a common phenomenon in the locality. The college aims to create an environment where gender discrepancies and economic burdens do not hinder the education of the future generation. The college has adopted the following practices to achieve its purpose:

1. Providing students from socially and economically backward section access to higher education:

Education comes at a cost which poses a huge obstacle for students who come from relatively backward (economically and socially) classes. Being a government college, the fees are nominal. Even so, the college stands beside the needy students whenever required. Extra time is provided to the students by extending the due dates for submitting various fees. The college also provides books, study materials, and other stationery to students. The library also extends the time for which a student can lend a book. The college also helps the students in feeling certain forms using the college computer facilities if required. The college makes sure that the students can benefit from the different scholarship programs like Kanyashree, Swami Vivekananda Merit cum Means and Aikyashree scholarship. A large percentage of the students belong to the socially backward and religious minority sections. The college takes initiatives so that these students do not face any discrimination within the college premises. As a result, we have seen marked increase in the number of minority students in the past 5 years.

2. Promoting communal harmony: The college is located close to the Indo Bangladesh border. As a result, religious and cultural diversity have been observed among the students. However, communal harmony has been one of the most important aspects of the institution since its beginning. The college preaches secularism and encourages students to develop respect for other, religious and cultural segments of the society. The college celebrates events like rakshabandhan, Basanta Utsav and Saraswati Puja. All the students participate in these events irrespective of their religion. At the same time, the college takes measures not to hurt the religious sentiments of any student of the college.

3. Promoting gender equity: The college is constantly striving to create a balanced and gender friendly atmosphere for all. The college designs different policies from time to time to navigate this propaganda. The institution has seen a growing population of female students since its establishment. Previously the students had to travel long distances for higher education but now that they have a college in their locality, the families are assured to send their daughters to the college for obtaining their degrees. The

college organizes regular parent-teacher meetings as well as mentor-mentee meetings to spread awareness among the parents about the importance of educating their girls and preventing the practice of early marriages. The college makes sure that the female students can benefit from the Government scheme like Kanyashree. The college promotes the concept of gender equity not only through academic means but also in the fields of co-curricular activities like Cultural Events, Sports, Yoga and NSS activities. Almost all subjects have a portion dedicated to gender sensitization. The teachers pay special attention to these parts while taking their classes. In addition, the college organizes add-on course related to gender ethics, etc.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The college aims to provide a quality environment essential for holistic development of its students. To achieve this purpose, the college has put in persistent efforts to enhance the quality of academics and infrastructures. Some of these initiatives are mentioned as follows:

1. The college has made a significant move towards digitalization both in administration and academics- online classes, e-study materials, webinars, online mode of admission and examination portals to mention a few.
2. In the last few years the college has dedicated most of the cultural programmes to social themes to inculcate moral and social values among the student. The college houses a diversity of students but has been successfully practicing communal harmony among all. The college also has provisions for helping the disabled students.
3. The college has been trying hard to motivate students in progressing towards higher education and placements by organizing seminars, career-counselling sessions and introduction of Add-On courses.
4. The college has stood firmly behind needy students providing them with financial and academic concessions whenever required. These include fee concessions, remedial classes, and providing free books and so on. It is the utmost responsibility of the college to see that none of the students are deprived of education because of financial, mental or, social pressure.
5. The college has upgraded to a central library with a handsome collection of books minimizing the dependence of students on buying books or private tuitions.
6. The college has developed ICT facilities and aims to expand the number of such ICT enabled rooms in the near future.
7. The college has been instrumental in driving community awareness programmes in the neighboring areas. The NSS unit plays a vital role in achieving this purpose. The green vision of the college is beautifully portrayed through the lush green campus of the college with provisions of energy conservation and rain water conservation. The college has promoted tree plantation inside and outside the boundaries and has preached about saving river Jalangi. The college plans to install a roof top solar panel and has been communicating with the higher authorities regarding this set up.

Concluding Remarks :

The institution began its long academic expedition since the year of 2014 with the sole purpose of achieving academic excellence in the region with the full cooperation of the teaching, non-teaching members as well as the students. The students are an integral part of the institution. Hence the multifaceted development of the students is the linchpin of the institution. Consequently the institution focuses on the academic as well as the non-academic aspect i.e. the extra-curricular activities of the students. The existing faculty members of different respective disciplines seek to help their students in every possible means. In addition, the faculty members endeavor to encourage the students to take active part in the extra-curricular activities. The institution organizes numerous cultural events to observe the momentous occasions where the students participate actively

and deliberately perform cultural activities which help to develop their creativity and innovation skills. The Career Counseling sub-Committee is there to guide and direct the students to pursue a suitable career according to their merit. At the same time, the Electoral Literacy Club constantly makes attempt to impart the political values and thus make them politically conscious and active citizen of the nation. It is suffice to mention here that the institution is devoted to give the society a benevolent, compassionate, sensible, disciplined and dutiful citizen by disseminating essential knowledge, imparting necessary skills and training to the students. Besides the institution, in collaboration of the College NSS unit and the IQAC, relentlessly works hard for the overall development of the region as well by organizing the distinct outreach programs occasionally since the region is socially and economically backward. The students consciously teach and train the native people on myriad social as well as health issues by diligently participating in the campaigns like survey, awareness program organized by the NSS unit and the IQAC. Hence the institution made all possible efforts to welcome the NAAC Peer Team and is equally hopeful to successfully meet the requirement of NAAC CYCLE-1.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification																				
1.4.1	<p><i>Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website</i></p> <p>Answer before DVV Verification : A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website Answer After DVV Verification: C. Feedback collected and analysed Remark : As per revised documents provided by HEI, thus DVV input is recommended.</p>																				
2.4.2	<p><i>Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)</i></p> <p>2.4.2.1. Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>23</td> <td>24</td> <td>24</td> <td>18</td> <td>18</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>22</td> <td>24</td> <td>19</td> <td>16</td> <td>14</td> </tr> </tbody> </table> <p>Remark : As per revised documents provided, thus DVV input is recommended.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	23	24	24	18	18	2022-23	2021-22	2020-21	2019-20	2018-19	22	24	19	16	14
2022-23	2021-22	2020-21	2019-20	2018-19																	
23	24	24	18	18																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
22	24	19	16	14																	
3.3.1	<p>Number of research papers published per teacher in the Journals notified on UGC care list during the last five years</p> <p>3.3.1.1. Number of research papers in the Journals notified on UGC CARE list year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>7</td> <td>10</td> <td>16</td> <td>10</td> <td>1</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>06</td> <td>07</td> <td>11</td> <td>09</td> <td>01</td> </tr> </tbody> </table> <p>Remark : As per revised data provided, thus DVV input is recommended.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	7	10	16	10	1	2022-23	2021-22	2020-21	2019-20	2018-19	06	07	11	09	01
2022-23	2021-22	2020-21	2019-20	2018-19																	
7	10	16	10	1																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
06	07	11	09	01																	

3.4.3	<p><i>Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.</i></p> <p>3.4.3.1. Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years</p> <p>Answer before DVV Verification:</p> <table border="1" data-bbox="306 430 1046 564"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>10</td> <td>10</td> <td>2</td> <td>7</td> <td>10</td> </tr> </tbody> </table> <p>Answer After DVV Verification :</p> <table border="1" data-bbox="306 645 1046 779"> <thead> <tr> <th>2022-23</th> <th>2021-22</th> <th>2020-21</th> <th>2019-20</th> <th>2018-19</th> </tr> </thead> <tbody> <tr> <td>08</td> <td>09</td> <td>02</td> <td>07</td> <td>09</td> </tr> </tbody> </table> <p>Remark : As per revised documents provided, and calender year to be considered, thus DVV input is recommended.</p>	2022-23	2021-22	2020-21	2019-20	2018-19	10	10	2	7	10	2022-23	2021-22	2020-21	2019-20	2018-19	08	09	02	07	09
2022-23	2021-22	2020-21	2019-20	2018-19																	
10	10	2	7	10																	
2022-23	2021-22	2020-21	2019-20	2018-19																	
08	09	02	07	09																	
5.1.2	<p><i>Following capacity development and skills enhancement activities are organised for improving students' capability</i></p> <ol style="list-style-type: none"> <i>1. Soft skills</i> <i>2. Language and communication skills</i> <i>3. Life skills (Yoga, physical fitness, health and hygiene)</i> <i>4. ICT/computing skills</i> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: E. None of the above</p> <p>Remark : As per documents provided, and conducting yoga day is not life skill, and one day two day programs cannot be considered as capacity building, thus DVV input is recommended.</p>																				
5.1.4	<p><i>The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases</i></p> <ol style="list-style-type: none"> <i>1. Implementation of guidelines of statutory/regulatory bodies</i> <i>2. Organisation wide awareness and undertakings on policies with zero tolerance</i> <i>3. Mechanisms for submission of online/offline students' grievances</i> <i>4. Timely redressal of the grievances through appropriate committees</i> <p>Answer before DVV Verification : A. All of the above Answer After DVV Verification: C. 2 of the above</p> <p>Remark : As per revised documents provided, thus DVV input is recommended.</p>																				

2.Extended Profile Deviations

ID	Extended Questions
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1.2 **Number of teaching staff / full time teachers year wise during the last five years**

Answer before DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
23	24	24	18	18

Answer After DVV Verification:

2022-23	2021-22	2020-21	2019-20	2018-19
22	24	19	16	14